

FAMILY SUPPORT WORKER

JOB DESCRIPTION

Job Description

We are seeking a compassionate, organised person who will work with unpaid Carers, Young Carers and their families to identify and access supports that will assist them within their caring role creating their own Personal Plan or Young Carers Statement. A key task will be to promote social inclusion by facilitating opportunities for Carers to build networks of support so that they are more connected within their community and have links with other people and resources that are important to their health and well being.

Key Responsibilities

- Working with Carers to assess their needs creating a Personal Plan or Young Carers Statement identifying outcomes that will support them in their caring role. Reviewing regularly to ensure that support is relevant and effective.
- Delivering a range of practical and emotional supports for Carers so they will feel able to maintain their caring responsibilities whilst also achieving positive wellbeing
- Negotiate and liaise with services to ensure Carers needs are addressed.
- Working closely with a broad range of services including Statutory, Education and Third sector organisations throughout Glasgow to build new and strengthen existing relationships with partners raising the profile of GAMH North East Carers Service and Glasgow Carers Partnership.
- Identify and participate in events and networking opportunities to raise awareness of Adult and Young Carers ensuring they are identified and offered support early in their caring journey.
- Ensure adherence to GAMH policies and procedures including safeguarding and Data Management protocols.
- Collect and maintain accurate and up-to-date records relating to the service including entry onto electronic spreadsheets and databases, and support information retrieval and report writing.
- Any other duties appropriate to the post and in accordance with the requirements of GAMH

General

- Take responsibility for and keep up to date with current practice and maintain records of your own personal and professional development, according to legal and organisational requirements.
- Ensure that the Scottish Social Services Council (SSSC) Codes of Practice are always complied with.
- Attend regular supervision with line manager.
- Participate in team and staff meetings and attend other meetings as requested.
- Engage in training as necessary to support the role.
- At all times maintain the professional integrity and reputation of the Charity and represent their main interests in any dealings with other bodies, groups, and individuals.
- Participate in out-of-hours work as and when required.
- To perform any other duties and responsibilities consistent with the post as directed by the Carers Service Manager

Health and Safety

- Work effectively and follow lone working practices which encourage effective and safe practice.
- Ensure that you are aware of and comply with GAMH policies, procedures and practices designed to protect the health, safety, and security of all employees.
- Report risks or issues to the Service manager.