

## **GLASGOW ASSOCIATION FOR MENTAL HEALTH**

### **PERSON SPECIFICATION**

**POST: ASSISTANT PROJECT WORKER**

**PROJECT: SERVICE CENTRE**

---

The postholder must be able to work flexibly; some early morning, evening and weekend working will be required

### **QUALIFICATIONS**

Essential: Good Level of educational attainment

Preferred: Social Care qualification, SVQ 2 or equivalent which can be registered with the Scottish Social Services Council or a willingness to undertake such a qualification.

### **EXPERIENCE:**

Essential: Experience of being in a supportive role  
Experience of working co-operatively and building good relationships within a team

Preferred: Experience of working in a community setting with people with support needs.  
Experience of working with people who are living with or recovering from mental health problems and have other complex needs and issues.

### **SKILLS**

Ability to communicate clearly and accurately.  
Ability to establish a positive supportive relationship with individuals who are living with or recovering from mental health problems.  
Ability to deal with difficulties by keeping them in perspective.  
Has the awareness of when to ask for help and has the confidence to do so, where appropriate

Ability to participate effectively in team meetings and supervision sessions.  
Organisational skills to enable you to comply with personal support planning guidelines  
Good interpersonal and negotiating skills.  
Ability to keep accurate records of work.  
Awareness of own strengths and learning needs.

## **KNOWLEDGE**

Knowledge of the role and purpose of a social care worker.

## **PERSONAL QUALITIES/ATTRIBUTES**

- Demonstrate a commitment to GAMH values
- Friendly and approachable.
- Commitment to anti-discriminatory practice and Equal Opportunities.
- Commitment to involving and including people.
- Ability to work flexible hours, including some evenings and weekends.
- Ability to travel within the city to achieve service user outcomes.
- Ability to work within the organisation's policies and to participate in staff training.

## **OTHER USEFUL SKILLS**

A working knowledge of using IT (PC, laptops and notebooks)