

GLASGOW ASSOCIATION FOR MENTAL HEALTH

Person Specification

**POST: Coordinator
Out of Hours Compassionate Distress Response Service
(CDRS)**

QUALIFICATIONS

	Essential	Desirable
Social Work, RMN, Occupational Therapy or equivalent. SVQ 4 Care I an appropriate area		✓
Minimum SVQ Level III in Health or Social Care, or equivalent or HNC in relevant field	✓	

EXPERIENCE

Minimum 2 years' experience working within health and social care field	✓	
Experience of working in a team	✓	
Supporting and supervising other staff/volunteers	✓	
Knowledge of relevant legislation		✓
Ability to work and communicate in a multi-agency environment, maintaining positive working relationships	✓	
Ability to use IT effectively	✓	

SKILLS

Assessment & Risk Assessment skills	✓	
You will have excellent listening, communication and interpersonal skills and be able to quickly establish feelings of trust and rapport.	✓	
Excellent verbal communication skills	✓	
Excellent written communication skills	✓	
Able to work independently and on your own initiative	✓	
You will have the skills and qualities to create the conditions for a safe, welcoming and supportive environment.	✓	
You will have good time management skills, be able to prioritise and handle demanding workloads.	✓	

PERSONAL TRAITS

Compassionate and caring	✓	
Ability to demonstrate empathy and concern	✓	
Self-motivated and resourceful	✓	
Team member	✓	
Flexible and adaptable	✓	
Can work irregular hours		✓

Other

Car owner		✓
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