

GLASGOW ASSOCIATION FOR MENTAL HEALTH

JOB DESCRIPTION

POST: PROJECT WORKER

SERVICE: YOUNG ADULT WELLBEING SERVICE

REPORTS TO: YOUNG PEOPLES MANAGER

ACCOUNTABLE TO: CHIEF EXECUTIVE

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Purpose

The Young Adult Wellbeing Service (YAWS) is funded by the Big Lottery for 3 years to support the mental wellbeing of young people aged 16-25 in Glasgow experiencing mild to moderate mental health difficulties. The service has been built on the work of the GAMH Young Adult Mental Health (YAMH) pilot.

YAWS will support the delivery of mental health and wellbeing sessions (digital and face to face), which allow for peer interaction and peer support. Varied recreational, interest-based and cultural group activities will enable young people to regain confidence and keep socially active in the community.

I.ROC assessment tools will be used to facilitate discussions about the young person's recovery goals. Established connections with organisations and activities in the community will be developed to ensure individuals are appropriately signposted when they transition from YAWS. Partnerships and participation in learning and sharing forums will enable the service to keep updated with initiatives for and improve support for young people's mental health.

Main Responsibilities

This post is designed to support the work of YAWS and young people. You will also support the evaluation and research components linked to this new service.

Specific responsibilities – Service Delivery

To support the Service Manager and Coordinator in the development of YAWS with

To ensure that the service supports the needs of young people.

To develop and maintain effective links with other young people services, including those provided by GAMH

To support the monitoring and evaluation processes in place for young people

To support the development of community based support for young people

To ensure that a range of information on access to health care, social welfare and personal development resources are readily accessible to young people.

Line Management Tasks

To provide line management support to sessional workers using agreed GAMH supervision and performance management systems.

To support the allocation of team resources effectively according to the needs of young people in conjunction with your coordinator/line manager.

To support the coordinator in managing referrals.

Support the monitoring of petty cash spend.

Practice Development Tasks

To use organisational policies and procedures to promote good practice and challenge poor practice and record these within supervision.

To arrange meetings with sessional workers.

To ensure that all team members have access to and comply with GAMH policies, procedures and practice that support positive outcomes for older people and carers.

Safe Guarding

To support the development of systems to manage risk to self, others and team members.

To support practices which follow GAMH policies and procedures and ensure effective and safe practice.

To promote the protection of young people including ensuring that team members have access and understand information about the legal and organisational requirements for the protection of adults and children.

Maintain and monitor compliance with GAMH Vulnerable Adult and Child Protection policies and systems based on legislative, regulatory, registration and Inspection requirements that support the safeguarding of individuals from harm or abuse.

Report all safeguarding incidents following GAMH guidelines ensuring all follow up reporting and any required support to service users and to team member involved is recorded and reported to the line manager

Health and Safety

To follow GAMH policies, procedures and practices required for health, safety and security relating to their work and are supported and mentored to aid understanding and compliance.

Comply with GAMH health and safety requirements and identify and report through GAMH procedures any incidents or accidents including near misses.

Record Keeping

GAMH complies with all aspects of data protection and takes seriously its duties, and the duties of its employees, under the General Data Protection Regulation 2016.

The GDPR (2016) applies to personal information that is "processed". This includes obtaining personal information, retaining and using it, allowing it to be accessed, disclosing it and, finally, disposing of it.

You will maintain and monitor compliance in line with the organisation's Data Protection and Data Management Policy

Will ensure that records and reports are stored and shared within confidentiality agreements and according to legal, work setting and other agency agreements and requirements

Will ensure that records and reports are accurate, concise, objective, understandable and legible.

Other

To take responsibility for and keep up to date with current practice and maintain records of your own professional development, according to legal and organisational requirements.

Comply with Scottish Social Services Council Codes of Practice

To participate in out-of-hours work as required

To carry out any other duties and responsibilities consistent with the post as directed by the line manager.